

J&A
photography



Annual Report

2014-2015



Table of Contents

From the City Administrator

January 11, 2016

Dear Mayor Cage and City Council Members,

I am pleased to submit our Annual Report which contains a summary of the many accomplishments and activities of your city government in the 2014-2015 fiscal year, as well as a presentation of the unaudited financial reports for October 1, 2014 to September 30, 2015 . None of these accomplishments would be possible without the hard work of our city staff and the leadership provided by the Mayor and City Council.

A few highlights of the past year:

- West City Park area was hit by floodwaters in July and encountered damage to the ballfields and park shed. Federal funds were applied for and received for the ballfield repair.
- Fulltime and part-time fire fighters started this year paid for by a tax approved by voters.
- Residents were once again treated to a full year of great civic activities including Twin City Days, the Traditional Music Festival, the Blues and Funk Festival, the Twin City Firecracker Festival, and the Main Street Cruise.
- Main & Mill Brewery opened and is a rousing success. Goodwill relocated to the Shop and Save shopping center area, Panda Express located a new store near Walmart, and Verizon opened shop next to Home Depot.
- Thanks to careful stewardship of your tax dollars, the City remains in healthy financial shape going into FY 2015-2016.
- Plans were started for a new performance stage at West City Park.

The City of Festus remains committed to providing the highest level of services to its residents and I look forward to sharing a positive report with you and our residents again next year.

Sincerely,

Happy Welch
City Administrator

2	Table of Contents/ Introduction
3	Elected Officials and Ward Map
4	City Organization & Departments
5	Boards & Commissions
7	Volunteers/Festivals and Events
8	Festival & Event Pictures
9	Administration
10	Public Works
11	Police and Fire
12	Planning and Building
13	Parks and Recreation
14	New Businesses/ Development Activity
15	Fund Explanations
Appendix A: Unaudited FY 14-15 Statement	

City of Festus Elected Officials



Mike Cage
Mayor



Gary Underwood
Ward 1



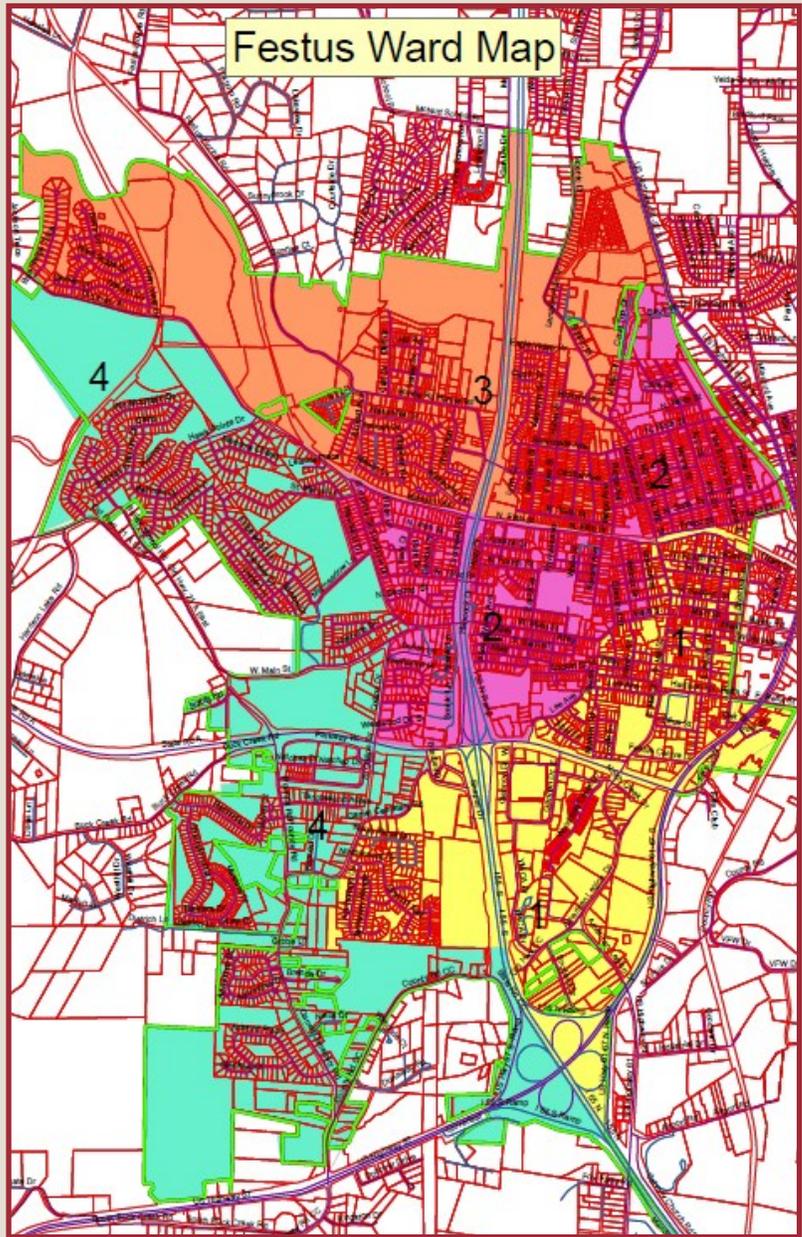
Paul Schafer
Ward 1



Brian Wehner
Ward 2



Tim Montgomery
Ward 2



Kevin Dennis
Ward 3



Bobby Venz
Ward 3



Jim Tinnin
Ward 4

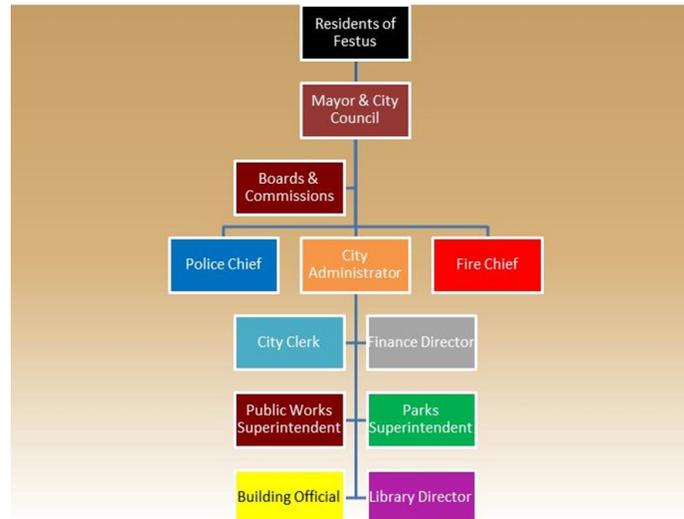


Mike Cook
Ward 4



Lori Eisenbeis
Treasurer

City Organization



City Administrator - Happy Welch

The City Administrator manages the day-to-day operations of the city, communications, human resources, and economic development. He reports directly to the Mayor and City Council and supervises all other city departments except the Police and Fire Departments.

City Clerk - Kerry Patek

The City Clerk is responsible for keeping official records, preparing minutes and agendas for City Council meetings, filing official notices and advertisements, and more. She is also a Notary Public.

Fire Chief - Chuck Boyer

The Fire Chief is responsible for the operations of the Festus Fire Department. The Fire Department has 3 fulltime employees and around 20 part-time plus volunteers from the community to fight fires and assist with

Building Commissioner - Matt Clemens

The Building Commissioner oversees the Planning and Building Department, which is responsible for commercial, residential, and industrial building permits, construction & remodeling plan review and inspections, pool and deck installation inspections, subdivision and land use regulations, enforcement of solid waste ordinances, and nuisance abatement.

Library Director—Kathy Condon-Boetcher

The Library Director is in charge of day to day operations, purchasing, book procurement, policy establishment, and passport office and answers to the Library Board.

Police Chief - Tim Lewis

The Chief of Police has general superintending control over the Festus Police Department, which is responsible for community safety. He reports directly to the Mayor, City Council, and Police Personnel Board.

Finance Director – Pat Parsons

The Finance Director is responsible for the daily management of all financial services including accounts payable, accounts receivable, payroll, city investments, and preparation of financial reports for the City Council and public record.

Public Works Superintendent - Brent Abrams

The Public Works Director is responsible for the operations of the Street and Water/Sewer divisions of the Public Works Department. Festus is currently served with water from the Jefferson County Water Authority.

Parks and Recreation Director - Larry Crites

The Parks and Recreation Director oversees the daily operations of the Festus Park System and works closely with the Festus Park Board and to provide a wide variety of recreational opportunities for our residents.

Boards, Commissions, and Committees

Board of Adjustment

The Board of Adjustment exists to hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination by the Building Commissioner in the enforcement of zoning and building regulations. They also interpret building and zoning regulations where uncertainty exists, authorize certain variances, authorize additional uses in special circumstances, permits the extension of non-conforming uses, and permit the temporary use of a structure that does not conform to regulations. Decisions by the Board of Adjustment are considered final and may only be appealed in Circuit Court.

Members: Tom Whitener, Mike Mudd, Wayne Stolte, Robert Pryor, Roy Burnside, Don Davis, (Alt.) Chris Westhoff

Festus Housing Authority

The Festus Housing Authority exists to assist low-income residents with their housing needs. Program participants must meet strict income eligibility guidelines.

Members: Darrell Faerber, Mary Wood Robertson, Barb Machalek, Jeff Davis, Robert Thompson

ICC Appeals Board

The ICC Appeals Board exists to hear appeals to decisions made by the Planning and Building Department as related to interpretations of the adopted International Code Council regulations.

Members: Ray Earls, Scott Graham, Jerry Govero, John Stuart, Matt Brewer

Jefferson County Water Authority

The Jefferson County Water Authority regulates the operations of the joint water supply that Festus shares with Herculaneum.

Members: Tim Montgomery, Brent Abrams, Gary Underwood

Library Board

The Library Board has exclusive control of the Library Fund and is charged with the care and maintenance of all library facilities in the city. The Board also hires all library staff. The Festus Library offers a wide variety of program and service options including ancestry research, passport issuance, testing services, and programs for children such as science demonstrations and reading groups.

Members: Wayne Stolte, Dorothea Kehm, Mark Bishop, Michael Greminger, Ryan VanGlider, Kathy Stoll, Mary Evans, Jennifer Brimmer, Tracy James

Park Board

The Park Board works closely with the Director of Parks and Recreation, has exclusive control of the Park Fund, and is charged with making plans for the development and maintenance of our nine park facilities. The Park Board also oversees park activities and operations. Recent projects include the renovation of ball fields at West City and Sunset Parks and the installation of new playground equipment at Jokerst Park.

Members: Tim Wade, John Richeson, Glen Eisenbeis, Bob Swyers, Marsha Lehman, Rochelle Mayes, Charlie Cayce, Jeff Meyers, Ray Earls

Boards, Commissions, and Committees Continued

Planning and Zoning Commission

The Planning and Zoning Commission makes recommendations to the Mayor and City Council on all conditional use permits, zoning and subdivision ordinance amendments, rezoning requests, site development proposals, and subdivisions. They also develop and recommend plans for adoption, including the Comprehensive Plan.

Members: Christine Mudd, Roger Hurst, David Davis, Mike Povich, Dale Persch, John Neff, Mark Freiner, Chris Westhoff, Sam Ogle

Police Personnel Board

The Police Personnel Board is responsible for conducting open competitive examinations for hiring new officers and promotional examinations for FPD officers as needed. They can also recommend the salary structure for the officers of the Police Department to the Mayor and City Council.

Members: Roy “Butch” Lucas, Harold Oetting, John Bequette, Tonda Breeze, Jerry Overby

Tourism Commission

The Tourism Commission exists to stimulate tourism in Festus. They assist in promotion of community events through the use of funds generated by the 2% tourism tax on hotel/motel rooms.

Members: Pam LaPlant, Jim Muellersman, Krystle Burke, Judy Williams, Dave Stoll

Twin City Levee Commission

This commission is responsible for the maintenance of the Twin City Levee. A product of many years of planning and construction, the levee today protects many of our small businesses and major roads from the devastating seasonal flooding of years past.

Members: Happy Welch, Brian Wehner, Gary Underwood, Brent Abrams,

Twin City Sewer Commission

This commission supervises the operations and maintenance of our shared sewer treatment facility with Crystal City.

Members: Tim Montgomery, Tom Lovelace, Bob Stephens, Brent Abrams

Volunteers

To all of our wonderful volunteers: **thank you!** Festus is very fortunate to have a great group of volunteers that support our parks, library, and streets.

Friends of the Festus Library

The Friends of the Festus Library support our community library through fundraising and programming activities throughout the year.

They meet on the 1st Wednesday of every month at 1 p.m. in the library.

Adopt-A-Road

The Street Department has begun working with individuals, businesses, and community groups to sponsor local roads for beautification.

Cindy Sawyers: Cromwell and Pound Roads

First United Methodist Church: American Legion Drive

The Kenneth and Betty Baer Family: Lee Avenue

Muddy Toe Clan: West Main Street

Dobbs Tire and Auto: East Gannon Islands

Friends of the Festus Parks

The Friends of the Festus Parks exists to help bring attention to our parks system, encourage and receive endowments and financial gifts for the parks, and assist with programming throughout the year.

Membership is \$12 annually for an individual, \$20 for a family, or \$100 for lifetime membership.

Festivals and Events

In cooperation with a variety of groups and volunteers, the city puts on many festivals and events throughout the year. A few major highlights from this year include:

Twin City Firecracker Extravaganza

June 26-27, West City Park

This marked the 27th year of our 4th of July celebration with Crystal City. Families came out for events all weekend including carnival rides, a washers tournament, and with music from Hillbilly Authority and the Loose Roots.

Main Street Cruise

September 19th, Main Street

This year was the fifth year of our throwback celebration. An organized car cruise in the bygone Saturday night tradition of so many high school students throughout the years, this event brought plenty of residents young and old to Main Street for a retro evening of fun.

Blues and Funk Festival

August 8th, West City Park

Now its fourth year, this event just keeps on growing. Al Holiday and the East Side Rhythm Band and Torey Casey & the Southside Hustle provided the music while Texas Road House provided the food. Over 1000 attended.



Tanglefoot Brewfest

September 5th, West City Park

In its third year, this event was once again a big hit with area residents! Brewers appearing included Main & Mill, Little Egypt, Urban Chestnut, Hubrew, Griesedieck Brothers, Mothers, and Bastard Brothers. Two tents were set up this year and made for a more comfortable atmosphere.

Traditional Music Festival

September 26-27, West City Park

Hosted by George Portz, this annual music festival featured something for people of all ages and musical tastes! Groups performing included the Louisiana Cajun Ramblers, the Howling Brothers & others. Food, drink, and craft vendors were available all weekend as well.

Festival and Event Pictures



Administration

In FY 2014-2015, city officials worked hard to maintain high professional standards and continued to develop their skills and knowledge through attendance at the following professional association conferences:

- Missouri Government Finance Officers Association Conference
- Missouri City Clerk & Finance Officer Association Conference
- Missouri City Managers Association Conference
- Missouri Association of Code Administrators
- Main Street Connection Conference
- Missouri Municipal League Annual Conference

City Clerk Statistics

Type of Request	Number Issued or Received
Business Licenses	295
Contractor Licenses	654
Liquor Licenses	30
Sunshine Requests	24

Capital Improvements

2 computers for office use.
 We started our Comprehensive Plan update which extended into the next budget year.
 Made final payment on new BS&A finance and billing software.
 Repaved and restriped parking lot.



Authorized Manpower

Dept.	Full Time	Part Time
Admin	5	1
Finance	2	0
Municipal Court	2	0

Public Works

Street Department Projects

Street Mill & Overlays:

Henry St.
S. 3rd St.
S. 4th St.
S. 5th St.
Richard St.
Palmer St.
John St.
Delmar St.
Vine St..

Sealed entire length of bike path

Replaced stormsewer grate on Bermuda Dr.

The Public Works Department is split into two sub-departments: Streets and Water/Sewer.

The Street Department maintains over 66 linear miles of streets within 4.8 miles of city area. This department is responsible for repair and maintenance of streets, stormsewers, trees, curbs, street sweeping, bridges, street signs, and other duties as assigned.

The Water/Sewer Department maintains 69 miles of piping of various sizes and types, along with two elevated tanks, three ground storage tanks, and two standby deep water wells for emergencies. Festus is currently supplied with water from the Jefferson County Water Authority

Public Works Statistics	
Asphalt bike/walk trails poured (sq. yds)	0
Concrete Sidewalks poured (sq. yds)	840
Pipe installed (lin. ft)	1400' Parkview
Salt used for snow/ice removal (tons)	350 tons

Water and Sewer Projects

Horine Rd.—Watermain Replacement

Parkview Alley—Watermain Replacement

Capital Improvements

Asphalt Overlays: \$297,880
Insituform: \$91,541
Horine Water Line: \$51,203.74
Parkview Alley Water Line: \$29,516.41



Authorized Manpower

Dept.	Full Time	Part Time
Street	12	0
Water/Sewer	13	0

Police and Fire



The Festus Police Department is committed to fostering a safe and secure community through close partnership with its citizens. Their goal is to enhance the quality of life through proactive policing while offering dignified and courteous assistance to the public.

They enforce all laws and ordinances in a fair, ethical and impartial manner while upholding the principles of the Constitution of the United States.

Police Department Statistics			
	2012-13	2013-14	2014-15
Case Assignments	74	412	414
Clearance Rate for Cases Assigned	40	163	162
Part 1 Clearance Rate (UCR statistics)	48%	40%	39%
Arrests for Part 1 Crimes	189	167	164
Total Arrests	2847	2398	2385
Traffic Citations	4715	3512	2031

Fire Department Statistics	
Total Calls	933
Fire Calls	66
Vehicle Accidents	148
Medical Calls	394
All Other	325

The Festus Fire Department proactively serves our community by providing public education and service programs, and protecting life and property from fire, medical emergencies, hazardous materials, and natural disasters. They strive to provide the highest quality of services, by building a team of people who develop and maintain a quality and service oriented attitude that will lead to providing a safe and suitable community for all.



Capital Improvements

- 5 police cars
- 2 interior building cameras
- Repaved parking lot and restriped
- 10 sections of fire hose
- Fire Dept. Command Center Truck
- New Extrication tools

Authorized Manpower

Dept.	Full Time	Part Time	Volunteer
Police	26	0	0
Fire	3	15	13
Dispatch	9	0	0

Planning and Building

The Planning and Building Department is responsible for a wide variety of important functions such as the issuance of building permits and inspections, nuisance abatement, long term planning, and more. Their mission is to be a part of the process and solution for residents or developers seeking permission to pursue a project.

Planning and Building Statistics	
	# issued or received
Application for Plan Examination and Building Permits	303
Board of Adjustment Hearing Request Applications	8
Contractors Licenses	726
Flood Plain Development Permits	2
ICC Board Appeals	8
Land Disturbance/Erosion Control Permits	51
Nuisance Abatement Calls	398
Planned Unit Development Applications	0
Planning and Zoning Hearing Applications	12
Right of Way Work Permit Applications	49
Stormwater Review Applications	4
Subdivision Applications	3
Water/Sewer Tap Applications	70
Fire Inspections	319
Occupancy Inspections	865

Capital Improvements

New Building Official Vehicle
New Lobby construction started

Authorized Manpower

Department	Full Time	Part Time
Planning & Building	4	0
Health	1	0

Parks and Recreation

The Parks and Recreation Department maintains the city's eight park grounds, totally more than 218 acres of green space and featuring modern park amenities including ball fields, disc golf courses, soccer fields, fishing lakes, and more.



Festus Parks & Buildings

Billy Porter Memorial Park

Jokerst Memorial Park

Gannon Drive Park

Habsieger Memorial Park

Heuby E. Moore Band Building

Shropshire Park

McCullough Field - South Adams Street Park

Sunset Park

West City Park

Festus Parks Concerts and Events

Twin City Days

Twin City Firecracker Extravaganza- West City

Tanglefoot Throwdown Softball Tournament—Sunset

Blues and Funk Festival - West City (FFP)

Tanglefoot Brewfest - West City (FFP)

Zumba - Sunset (FFP)

Yoga in the Park - Sunset (FFP)

Local Artist & Music Festival - West City (FFP)

Traditional Music Festival - West City

Tour of Lights - West City

Capital Improvements

Sunset Park: Installed new sidewalks and retaining walls at ballfield.

Applied field conditioner to all three fields.

West City Park: Extended electric to upper field and installed 600 amp panel.

New sod and irrigation system added to Lucas Field.

Applied field conditioner to three fields.

Jokerst Park: Installed 6 new Pickleball courts

Authorized Manpower

Department	Full Time	Part Time	Seasonal
Parks	4		1

Event/Sports Marketing—Barb Lowry

Part-time position instituted in 1/2015

90 sports/event contacts made

Organized Tanglefoot Throwdown Softball Tournament

Overseeing 2017 Eclipse Marketing/Event

New Businesses

The City of Festus welcomed the following new businesses this fiscal year:

The Walk-In Closet

Panda Express

Vinty Beauty Bar

Donut Palace

Reflections on Main St. (Fredericks)

Lamplighter Travel

Main St. Music Club

Christina Miller Photography

Tara Price Photography

Development Activity

Festus has an active and growing business community. Over the past fiscal year, restaurants moved in that will greatly add to the quality of life in our area including the newly opened Main & Mill Brewery, while some businesses relocated to larger facilities.



Goodwill

1255 N. Truman Blvd.

Relocated to Shop & Save shopping center in the old Big Lots location.

The Donut Palace

310 W. Main St.

Strictly donuts featuring a Maple-Bacon Longjohn.



Panda Express

612 S. Truman Blvd.

New business that built on the old Fast Foto lot. Serves Chinese standards plus health conscious choices.

Fund Explanations and Revenue/Expense Graphics

General Fund

Comprised of 1 cent sales tax, utility taxes, real estate/personal property taxes, and municipal court fines. Used for Police, Fire, Administration, Building/Code Enforcement, Court, and Emergency Management operations.

Health Fund

Dedicated real estate/personal property tax levee. Used for Animal Control, Vector Control (bug spraying), and Code Enforcement operations.

Library Fund

Dedicated real estate/personal property tax levee. Used solely to fund library operations.

Park Fund

Dedicated 1/4 cent sales tax (split with stormwater control and Twin City levee management) and real estate/personal property tax levee. Used to fund park maintenance and capital improvements.

Tourism Tax Fund

Special tax paid by transient guests at hotels/motels. Funds projects to encourage and promote tourism in Festus.

County Transportation Tax Fund

County-wide 1/2 cent sales tax distributed through a formula established at the county level. Used to fund local road improvement projects.

Sales Tax Reimbursement Fund

Comprised of special sales taxes captured at Lowes and Home Depot for their site development.

Capital Reserve Fund

Airport proceeds and general fund money set aside for future major projects.

Law Enforcement Training Fund

Comprised of court collected fees that are used solely for police officer training.

LLEBG Grant Fund

This account holds certain grant money for local law enforcement. Not currently in use.

City Transportation Tax Fund

Comprised of a 1/2 cent sales tax used to fund Street Department salaries and equipment. This money is also used to secure federal STP grant funding.

Levee/Stormwater Fund

Comprised of a 1/4 cent sales tax split 50/50 with the Park Fund. This money is used to hire summer help to maintain the stormwater system and for costs related to the Twin City Levee.

Airport Fund

No longer in use.

NID Assessment Fund

Comprised of special tax assessments on Tanglewood and Bailey Station subdivisions. Funds are used to pay for capital improvements within the designated subdivisions.

Capital Improvement Fund

Comprised of a 1/4 cent sales tax. Used solely for water/sewer improvement projects.

Water & Sewer Fund

Comprised of dedicated fees on water/sewer bills. This fund is used to pay for manpower, equipment, and maintenance projects related to the city water/sewer system.

Federal Forfeiture Fund

Comprised of money distributed by the federal government to the city as part of drug enforcement bust participation by the city.