

IN THE MUNICIPAL COURT OF FESTUS, MISSOURI  
STATE OF MISSOURI

CITY OF FESTUS, )  
Plaintiff )  
vs. )  
\_\_\_\_\_)  
Defendant )

Ticket/Case #:  
Charge:  
Court Date:

ENTRY OF APPEARANCE AND REQUEST FOR RECOMMENDATION

Comes now \_\_\_\_\_ and enters his/her appearance on behalf of the above-named defendant.

ARRAIGNMENT WAIVER – PLEA OF NOT GUILTY

Comes now defendant and waives arraignment and enters a plea of not guilty to all charges.

Attorney for Defendant  
Bar No.  
Address:

Phone No.:  
Fax No.:  
Electronic mail address:

Certificate of Service

Movant hereby certifies that on the \_\_\_ day of \_\_\_\_\_ 20\_\_\_, movant hand delivered a copy of this motion to the City of Festus Prosecuting Attorney Office or mailed it, postage prepared, by U.S. Mail to the proper address for the City of Festus Prosecuting Attorney, or electronically delivered it to the electronic mail address of the City of Festus Prosecuting Attorney.

\_\_\_\_\_

Certification of Signature

Movant hereby certifies that the original signed filing will be maintained in the office of the movant or in the possession of the defendant as required by Missouri Supreme Court Rule 55.03.(a).

IN THE MUNICIPAL COURT OF FESTUS, MISSOURI  
STATE OF MISSOURI

City of Festus, Plaintiff

v.

\_\_\_\_\_, Defendant

**DEFENDANT'S REQUEST FOR DISCOVERY**

Comes now the Defendant, and pursuant to Missouri Supreme Court Rules 37.54 and 25.03, respectfully requests the City to disclose such part or all of the following material and information within its possession or control, as follows, to wit:

1. The names and last known addresses of persons whom the City intends to call as witnesses at any hearing or at trial, together with their written or recorded statements and existing memoranda, reporting or summarizing part or all of their oral statements;
2. Any written or recorded statements and the substance of any oral statements made by the Defendant or by a co-defendant, a list of all witnesses to the making, and a list of all witnesses to the acknowledgement, of such statements, and the last known addresses of such witnesses;
3. Those portions of any existing transcript of grand jury proceedings which relate to the offense with which Defendant is charged, containing testimony of the Defendant and testimony of person whom the City intends to call as witnesses at a hearing or trial;
4. Any existing transcript of the preliminary hearing and of any prior trial held in the Defendant's case if the City has such in its possession or if such is available to the City;
5. Any reports or statements of experts, made in connection with the particular case, including results of physical or mental examinations and of scientific tests, experiments or comparisons;
6. Any books, papers, documents, photographs, or objects, which the City intends to introduce into evidence at the hearing or trial or which were obtained from or belong to the Defendant.
7. Any record or prior criminal convictions of person the City intends to call as witnesses at a hearing or the trial;
8. If there has been any photographic or electronic surveillance (including wiretapping) relating to the offense with which the disclosure shall be in the form of a written statement by counsel for the City briefly setting forth the facts pertaining to the time, place and persons making the same;
9. Any material or information, within the possession or control of the City, which tends to negate the guilt of the Defendant as to the offense charged, mitigate the degree of the offense charged, or reduce the punishment.

If the defense in its request designates material or information which would be discoverable under this Rule if in the possession or control of the City, but which is, in fact, in the possession or control of other governmental personnel, the City shall use diligence and make good faith efforts to cause such materials to be made available to the defense counsel, and if the City's efforts are unsuccessful and such material or other governmental personnel are subject to the jurisdiction of the court, the court, upon request, shall issue suitable subpoenas or orders to cause such material or information to be made available to the City for disclosure to the defense.

Attorney for Defendant

Bar No.

Address:

Phone No.:

Fax No.:

Electronic mail address:

Certificate of Service

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\_\_\_\_\_  
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