



**REGULAR MEETING**  
711 West Main Street, Festus, MO 63028

**Meeting Minutes**

**Thursday, October 21, 2021**

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**CALL TO ORDER:** Greg Camp called meeting at 10:00 a.m.

**ROLL CALL:**

Members Present: Terry Thomas, Matt Unrein, Greg Camp, Kevin Dennis (via Zoom), Mark Johnson (via Zoom) and Jim Kasten (via Zoom).

Absent: None

Also Present: Morgan Kimbrell, Secretary, Jamie Aubuchon, Plant Manager, and Chuck Boyer, City of Festus Water Forman.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES:**

Motion for approval: Jim Kasten made motion to accept approve minutes from September 16, 2021.  
Second: Matt Unrein  
Ayes: 6  
Nays: 0  
Absent: 0

**APPROVAL OF BILLS:**

Bills were reported with additions in the amount of \$486,578.88.

Move for Approval: Jim Kasten made a motion to approve the bills in the amount of \$486,578.88  
Second: Terry Thomas  
Roll Call: Terry Thomas, Matt Unrein, Greg Camp, Kevin Dennis, Mark Johnson, and Jim Kasten  
Nays: 0  
Absent: 0



## **OLD BUSINESS:**

### **Collector Well No. 2 Preliminary Drawings:**

Greg informed the board that Jamie Aubuchon & himself had a meeting two weeks ago about security and design of the new collector well and had a lot of their questions answered while at this meeting. The next meeting will be with Burns & McDonnell on price estimate.

Jamie informed the board that he looked at the transformers & there are companies out there that will buy them Jamie said he would get more information from Aschinger Electric Company.

Matt told Jamie that the City of Festus is getting a list together of old equipment that is no longer needed, and it is going up for auction and if Jamie is interested, he can list some things for JCWA and it can be brought back to the board later. Jamie said that would be great.

### **Letter From Gilmore & Bell Regarding Debt Service Coverage:**

Greg informed the board that this was the “good newsletter” which confirmed the one-year spike coverage can be prefunded for debt service. The board did not have any further discussion on this topic.

### **DNR Engineering Permit:**

Greg informed the board that DNR reviewed the plans, and everything is good to go.

## **NEW BUSINESS:**

### **Staff Report for Chlorine Analyzers:**

Jamie informed the board that the Chlorine Analyzers are due for replacement and JCWA has two of them. Jamie stated that it did not go out for RFP due to only knowing 2 companies that does the work. Jamie accepted 2 quotes and HACH Chemical Co. came in with a quote of \$11,704.15. There is funding set aside in capital improvement in the budget.

Motion:	Terry Thomas made the motion to approve the quote from HACH Chemical Co for \$11,704.15.
Second:	Jim Kasten
Roll Call:	Terry Thomas, Matt Unrein, Greg Camp, Kevin Dennis, Mark Johnson, and Jim Kasten
Nays:	0
Absent:	0



### **Staff Report for Turbidimeters:**

Jamie informed the board that JCWA's four turbidimeters need to be replaced. There were two quotes submitted and these two companies are known to sell specific HACH equipment so there was no RFP and there is funding set aside in capital improvement in the budget. The new turbidimeters will be far more accurate since the old ones are a simple photocell and the new ones will be 360-degree lasers.

Motion: Matt Unrein made the motion to approve the quote from USA Bluebook for \$12,887.00.  
Second: Jim Kasten  
Roll Call: Terry Thomas, Matt Unrein, Greg Camp, Kevin Dennis, Mark Johnson, and Jim Kasten  
Nays: 0  
Absent: 0

### **Bid Notice, Invitation, & Specs for Low Lift Pump #2:**

Jamie wanted to inform the board of the bid that will be posted which will include a mandatory site visit. The board authorized Jamie to post the bid.

Motion: Kevin Dennis made motion to authorize Jamie to post the bid notice.  
Second: Jim Kasten  
Ayes: Matt Unrein, Greg Camp, Kevin Dennis, Jim Kasten, Mark Johnson, and Terry Thomas  
Nays: 0  
Absent: 0

### **Press Release:**

Greg informed the board that Jim and himself have put together a press release to inform the public about what has been going on at the Water Authority and to discuss the financing & redundancy. The board did not have any further discussion on this matter.

### **Plant Manager Overtime Discussion:**

Greg informed the board that from the beginning of September till around the 25<sup>th</sup> there was staffing issues due to COVID. Michelle was asking the board if they would like to pay Jamie for the additional 35 hours worked during that pay period. Matt asked if Jamie was hourly or salary? Jamie answered salary. Kevin asked if this was going to be a one-time thing, or will there be reoccurrences? Greg stated this would be a one-time pay out and the board has approved these types of payouts before, but they do not happen frequently.

Motion: Kevin Dennis made motion to pay Jamie for the additional 35 hours worked at the highest pay option totaling \$1,659.00.



Second: Jim Kasten  
Roll Call: Matt Unrein, Greg Camp, Kevin Dennis, Jim Kasten, Mark Johnson, and Terry Thomas  
Nays: 0  
Absent: 0

Matt asked if JCWA is getting hazardous pay like the cities will be getting? Greg stated that there could be a resolution that would have to be brought back to the board, but they would have to talk to the county about that.

Jim asked Jamie if they knew how COVID was spread to the employees. Jamie was not sure because the staff is not around each other consistently and he was around all the employees, and he did not contract it himself. Jim asked if any of the employees wore masks. Jamie stated that they are not around each other, but they do practice social distancing if necessary and they have supplies like mask, gloves, and disinfecting supplies to.

### **RESOLUTION:**

#### **Resolution No. 2022-32 “Discretionary Contribution into 401K Profit Sharing Plan”**

Move to Introduce: Matt Unrien made motion to introduced Resolution No. 2022-32 to be read by Title only.  
Second: Terry Thomas  
Ayes: 6  
Nays: 0  
Absent: 0

Secretary, Morgan Kimbrell read resolution No. 2022-32 by title only.

Matt asked if this could be moved and passed with the budget next fiscal year. Kevin asked if the JCWA has any other retirement and if they could be brought into LAGERS? Greg asked board members who have been around longer than him if there was a past discussion about retirement options. Mark stated that since the JCWA is a 501C3 they are not a government agency. Greg stated that they can investigate other options.

Move to Adopt: Jim Kasten made motion to adopt Resolution No. 2022-32  
Second: Kevin Dennis  
Roll Call: Matt Unrein, Greg Camp, Kevin Dennis, Jim Kasten, Terry Thomas, and Mark Johnson  
Nays: 0  
Absent: 0

### **REPORTS:**



**Treasurer Report for period ending 9/30/21 (Informational Only):**

The Board did not have any discussion on the reports.

**Plant Manager Report:**

The Board did not have any discussion on the report from the plant manager.

**Board of Directors:**

Jim Kasten-None  
Greg Camp-None  
Terry Thomas-None  
Matt Unrein-None  
Kevin Dennis-None  
Mark Johnson-None

**CLOSED SESSION:**

Notice is hereby given that the JCWA Board of Directors will go into closed session pursuant to Missouri Law for the purpose of dealing with matters relating to the following: (1) personnel issues (RSMo610.021.3).

**MOTION TO CLOSE:**

Move to Close:	Jim Kasten made motion to go into closed session.
Second:	Terry Thomas
Roll Call:	Terry Thomas, Matt Unrein, Greg Camp, Kevin Dennis, Jim Kasten, and Mark Johnson
Nays:	0
Absent:	0

**MOTION TO CLOSE & OPEN:**

Move to Open/Close:	Jim Kasten made motion to close and open regular meeting.
Second:	Matt Unrein
Ayes:	6
Nays:	0
Absent:	0



**ADJOURN:**

Jim Kasten made a motion to adjourn meeting, seconded by Matt Unrein motion carried unanimously.

These minutes were approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

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Greg Camp, President

Attest:

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Morgan Kimbrell, Secretary