



REGULAR MEETING
711 West Main Street, Festus, MO 63028

Meeting Minutes

Thursday, September 20, 2018

CALL TO ORDER: By Tim Montgomery, at 10:01 A.M

ROLL CALL:

Members Present: Tim Montgomery, Terry Thomas, Gary Underwood, Jim Kasten and Matt Clemens
Absent: Mark Johnson
Also Present: Michelle Guidicy, and Morgan Maupin

APPROVAL OF MINUTES:

Move for Approval: Jim Kasten made motion to approve minutes for 8/16/18 meeting.
Second: Terry Thomas
Ayes: Terry Thomas, Matt Clemens, and Jim Kasten
Nays: None
Absent: Mark Johnson
Abstain: Tim Montgomery and Gary Underwood due to being absent last meeting.

APPROVAL OF BILLS:

Bills were reported in the amount of \$264,474.69.

Move for Approval: Jim Kasten made motion to approve bills totaling \$264,474.69.
Second: Gary Underwood
Ayes: Tim Montgomery, Terry Thomas, Gary Underwood, Matt Clemens, and Jim Kasten
Nays: None
Absent: Mark Johnson

UNFINISHED BUSINESS:

General Liability Renewal Update

Michelle Guidicy informed the board that Tony Becker emailed her to inform her that the other company he was looking into did not look like it would work out or benefit JCWA and that we would be staying with the current provider unless the other broker who came by the plant looking to provide us a quote came up with



some figures and provided them to Jamie that she is not aware of. Guidicy will check with Jamie to find out if that other broker ever gave him an estimate.

Proposed Budget for Fiscal Year 2018-2019:

Guidicy went through the staff report regarding the proposed budget and discussed raises verses a stipend, 401K Contribution, increasing the reimbursement to the City of Festus for her and other City staff services, pay increase after completion of probation period, decrease in overtime because of additional personnel being added, increasing building and grounds maintenance, increasing uniforms from \$300 to \$350, budget includes license upgrades to include a "B" License with a \$1.00 pay increase and then "A" License will increase to \$1.25, increase gas, oil, and antifreeze by \$1,000 because of the size of the new truck, decreasing sludge maintenance from \$50,000 down to \$30,000 to be more in line with what is actually being expended. Also, capital improvements increased by \$15,000 to include additional costs for electricity improvements at the new chlorine building.

Board discussed further and was ready to adopt the budget.

Resolution No. 2018-7 – 1st Reading

1st Reading

Move to Introduce: Jim Kasten made motion to introduce Resolution No. 2018-7 by title only
Second: Gary Underwood
Ayes: Tim Montgomery, Terry Thomas, Gary Underwood, Matt Clemens, and Jim Kasten
Nays: None
Absent: Mark Johnson

Discussion:

Jim Kasten made a motion to approve the \$1.00 per hour salary increase, Increase the pay to the City of Festus from \$6,000 to \$7,800, and Increase the 401K contribution from \$2,500 to \$3,000 for this next fiscal year. Matt Clemens questioned why we could not use the reserve money to lower water rates. Michelle Guidicy informed him that JCWA is not allowed to use reserve money for current operating expenses and debt service. Guidicy explained that the extra 10% or excess is available in reserves for future improvements.

2nd Reading:

Move to Suspend Rules: Jim Kasten made motion to suspend the rules for a second reading by title only
Second: Matt Clemens
Ayes: Tim Montgomery, Terry Thomas, Gary Underwood, Matt Clemens, and Jim Kasten
Absent: Mark Johnson

Final Passage:

Move for Approval: Jim Kasten made motion to approve Resolution No. 2018-7
Second: Gary Underwood
Ayes: Tim Montgomery, Terry Thomas, Gary Underwood, Matt Clemens, and Jim Kasten



Nays: None
Absent: Mark Johnson

NEW BUSINESS:

Quote for Lime Silo Floor Drain:

Matt Clemens stated that he talked to Jamie about the floor drain at the plant and there is a blockage or the lime is settling in the drain and they cannot get the line to clean out. Putting in a new drain line will allow for a larger pipe of 6 inches and for the line to be cleaned out with easier access.

Motion: Jim Kasten made a motion to accept the bid from About Plumbing, Inc., in the amount of \$5,385.00.
Second: Matt Clemens
Ayes: Tim Montgomery, Terry Thomas, Gary Underwood, Matt Clemens, and Jim Kasten
Nays: None
Absent: Mark Johnson

DNR Exemption Letter for Sludge Use Area:

Clemens stated that he went over the letter with Plant Manager, Jamie Aubuchon and suggested his first step would be to set up an inspection with the Missouri Geological Survey first and have them look at the site and see if they can recommend an engineer who would have experience in this type of work. Guidicy questioned what building that was mentioned in the report as a storage facility being built on the use area. Clemens was unaware of any building being built on that location and thought maybe that was something Steve Settlemoir had originally put in the request. Clemens had concerns and question if there was enough budgeted for this project. Guidicy stated that she did question Jamie about the engineering costs and that he thought the \$2,000 budgeted would be enough to cover those expenses and felt that \$30,000 for this next budget year was plenty.

REPORTS:

Treasurer Report for period ending 8/30/18 (Informational Only)

Plant Manager Report

Plant Manager, Jamie Aubuchon was not present at the meeting to go over his report with the board. However, the board had no questions or discussions on the report (see minute book for plant manager's report for further detail).

Board of Directors:

Gary Underwood – Nothing
Mark Johnson – Absent
Terry Thomas – Nothing
Jim Kasten – Nothing
Tim Montgomery thanked Michelle & Morgan for their hard work and also stated that Jamie is doing great work and has really stepped up.
Matt Clemens - Nothing



Closed Meeting:

Motion: Jim Kasten made a motion to go into closed session pursuant to Missouri Law for the purpose of dealing with matters related to personnel issues (RSMO 610.021 3)
Second: Matt Clemens
Ayes: Tim Montgomery, Terry Thomas, Gary Underwood, Matt Clemens, and Jim Kasten
Nays: None
Absent: Mark Johnson

Open Meeting:

Motion: Jim Kasten made a motion to go out of closed meeting and into regular meeting
Second: Matt Clemens
Ayes: Tim Montgomery, Terry Thomas, Gary Underwood, Matt Clemens, and Jim Kasten
Nays: None
Absent: Mark Johnson

ADJOURN:

Jim Kasten made motion to adjourn meeting, seconded by Gary Underwood, motion carried unanimously.

These minutes were approved this _____ day of _____, 2018

Tim Montgomery, President

Attest:

Morgan Maupin, Secretary

Michelle Guidicy, Treasurer