



**REGULAR MEETING**  
711 West Main Street, Festus, MO 63028

**Meeting Minutes**

**Thursday, June 21, 2018**

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**CALL TO ORDER:** By Tim Montgomery at approximately 10.02 am on Thursday June 21, 2018.

**ROLL CALL:**

Members Present: Terry Thomas, Tim Montgomery, Matt Clemens, and Mark Johnson

Absent: Gary Underwood and Jim Kasten

Also Present: Plant Manager, Jamie Aubuchon and Michelle Guidicy

**APPROVAL OF MINUTES:**

Move for Approval: Mark Johnson made the motion to approve the April 19, 2018 open and closed minutes.

Second: Terry Thomas

Ayes: Terry Thomas, Matt Clemens, and Mark Johnson

Nays: N/A

Absent: Gary Underwood and Jim Kasten

Abstain: Tim Montgomery abstained since he was not at that meeting

**APPROVAL OF BILLS:**

Bills were reported in the amount of \$371,839.62, which includes the previous months bills reported in the amount of \$170,472.48 at the May 2018 meeting but had no quorum.

Matt Clemens did address a few of the expenses, which were explained by Jamie Aubuchon.

Move for Approval: Terry Thomas made motion to approve bills as stated.

Second: Matt Clemens



Ayes: Terry Thomas, Tim Montgomery, Matt Clemens, and Mark Johnson

Nays: N/A

Absent: Gary Underwood and Jim Kasten

Abstain: N/A

**UNFINISHED BUSINESS: N/A**

**NEW BUSINESS:**

**RFP for Lime Silo Dust Collector:**

Plant Manager, Jamie Aubuchon went over the staff report and explained that the board had approved amending the budget to \$20,000 for the Lime Silo Collector Project to upgrade to a more effective cartridge filter replacement. Jamie included in the staff report a copy of the drafted RFP for sealed bids and asked the board if they wanted for him to proceed with the advertising at the prevailing wage language or hold off until the new law takes effect in late August exempting public projects that are less than \$75,000 from prevailing wage.

Discussion followed with motion to go ahead and advertise bidding both ways so that board can make a decision at the August meeting.

Motion: Matt Clemens made motion to proceed with advertising for the lime silo collector project to include bidding both ways at prevailing wage and non-prevailing wage.

Second: Terry Thomas

Ayes: Terry Thomas, Tim Montgomery, Matt Clemens, and Mark Johnson

Nays: None

Absent: Gary Underwood & Jim Kasten

Abstain: None

**Change Order Quote to Add Access Control System to Doors:**

Plant Manager, Jamie Aubuchon presented the board a change order in the amount of \$32,500 to include an access control system for seven (7) building doors in addition to the gate access control system per the board's request at the last meeting. Jamie stated he did not care one way or the other and would do what the board advises him to do. He knows the board



expressed that the doors should have been a priority over the gate access and/or have both done at the same time.

Guidicy questioned if the board should wait until after the new law takes effect and get another quote without prevailing wage. Matt Clemens expressed that he felt the doors should have been the priority first before the gate access and that we really do not know if it is cheaper to wait until the new law takes effect, wait until next budget year and go back out for an RFP or is it better to do it now while the mobilization is already there.

Tim Montgomery stated he was not at the meeting when the board approved the gate access but agrees that the doors should have been a priority before a gate. He felt that if someone wanted to get inside the plant they could use bolt cutters or climb the fence to get in. He did not think we had an issue with terrorists to warrant the gate.

Board members further discussed and motion was made to amend current budget to include the change order for the doors.

Motion: Mark Johnson made motion to amend the budget and approve change order in the amount of \$32,500 to include the seven (7) building doors.

Second: Matt Clemens

Ayes: Mark Johnson, Matt Clemens, Terry Thomas, and Tim Montgomery

Nays: None

Absent: Gary Underwood and Jim Kasten

Abstain: None

### **SCADA System Upgrade & Funding:**

Plant Manager, Jamie Aubuchon provided a copy of an overview from McEnergy Automotion, which made recommendations on modernizing the existing process control system. Tim Montgomery first off questioned why the board was just now getting this document at the meeting if they were to discuss and try and make a decision on this today? Aubuchon explained he just received the information yesterday and that the information is for the board to start looking at setting aside funds in preparation for the upgrade to the SCADA system.

Montgomery stated he knows the SCADA system is a ticking time bomb but once you move to more advanced technology you open that door for potential threats and having to keep the system updated. Montgomery is not against new technology but is questioning why can't we just purchase all the hardware since it is still available?



Matt Clemens agrees we need to keep off the internet and do not really have any reason to be connected since we are 24/7 and if we know what we have works why get something we do not know anything about.

Further discussions were made regarding getting a new or refurbished Windows XP operating system as a back-up and having it fully ready to go in case the system does go down. Also, look into budgeting next year spare CPU's and IO Modules.

## **RESOLUTIONS: N/A**

## **REPORTS:**

### **Treasurer Report for period ending 5/31/18:**

Guidicy stated the reports are for information only unless there are any questions. Board had no questions regarding the report that was submitted for review.

**Plant Manager Report:** Aubuchon briefly went over the following items in his report and will be attached with the minutes.

- **Chlorine Building Project Update:** Aubuchon stated in his report that he received a quote to install a new central air system in the amount of \$7,000 and thought they could get a new unit for half that price. Matt Clemens commented that the chlorine is going to destroy any HVAC system and is going to be working against itself trying to stay cool with no good insulation. Further discussions were made about getting a portable unit, dehumidifier or fan in place of a HVAC system. Jamie Aubuchon stated he will look at the construction drawings and contact DNR regarding the plans.
- **River Air Relief Valves**
- **Clearwell Cleaning and Inspection**
- **Fence Line and Lagoon Over Growth Removal**
- **Slaker Cleaning and Calibration**
- **FEMA/SEMA River Road Final Pay**
- **New Gate Upgrade Project** – Should be completed in late July (schedule was given at the board meeting of the time table for this project)
- **Lime Silo Dust Collector System** – See above motion to approve advertisement for project.

### **Board of Directors:**

#### **Tim Montgomery:**

Montgomery questioned the status on the back wash flow meter. Aubuchon stated the repair was not going to cost us anything and that they have come and pulled the meter and has sent it off to Grayline, which was about a week or so ago. Montgomery contacted Grayline during the meeting on speaker with Shawn to check into the status of the flow meter. Representative was



not able to provide information without the serial number. Jamie was to contact him back later that afternoon with the serial number so more information could be provided on the status of the back flow meter.

Montgomery again wanted to take the time to address the new employee's and the atmosphere being really good at the plant and was real proud of the water they are producing and thanked the board being actively involved.

**Matt Clemens:**

Clemens informed Jamie Aubuchon that the City is planning on having the Pounds blue tank offline until the tank is cleaned inside and outside and wanted to know if Jamie needed anything on the scheduling. Aubuchon stated should not be a problem but might have to adjust pumping slightly is all.

Clemens also mentioned that on Sunday they received a water alarm on the 3 phase that had flickered @ 4:30 am in the morning and he was called. He contacted the on-call person and had them contact the Authority and the person on duty told them everything looked good so no call out was needed and he was able to go back to bed.

**Terry Thomas:** Nothing

**Mark Johnson:** Nothing

**ADJOURN:**

Mark Johnson made motion to adjourn meeting at 11:21 am, seconded by Matt Clemens, motion carried unanimously.

These minutes were approved this \_\_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
Timothy Montgomery, President

Attest:

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Michelle Guidicy, Treasurer